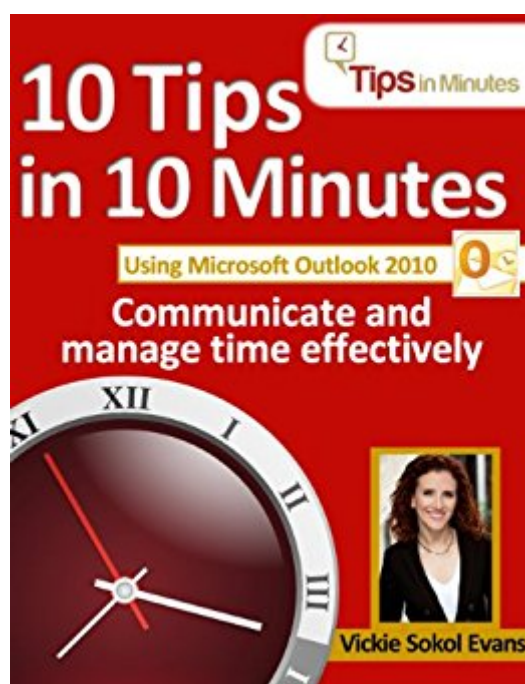


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10 Tips In 10 Minutes Using Microsoft Outlook 2010 (Tips In Minutes Using Windows 7 & Office 2010 Book 6)



Synopsis

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The tips include step by step instructions with screenshots, when appropriate, and multiple version support indicating when a tip applies to previous versions of the technology. Get up to speed on the latest features of Outlook (and features that have been around for years), repeatedly save hours of time throughout your week, and work efficiently and effectively using the technology you have at your fingertips. Scroll up and click "Buy Now" to start reading!

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Customer Reviews

I purchased each of Vickie's Tips in Minutes books. I have been in the administrative field for over 20 years, and I learned so much! Every book had new insights for me. If you use the Microsoft Office suite, you will benefit from this series.

The Tips in Minutes series is a fabulous collection. I highly recommend them and if she is ever in your area providing a workshop or presentation, the money to attend is worth it!

Nice and very useful book. But many topics just depends of common sence and no more. Anyway its a good tool for work with outlook with some shortcuts

Easy to follow and very useful. Step by step directions with graphics -- plain and simple. Will look up other books by same author.

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